

NBGC Social Program

Action for Children Information

Action for Children – State of Illinois Child Care Assistance Program (CCAP) may be available for Families that meet the following criteria:

- Parent(s) are working and youth are in need of care
- Parent(s) are attending school and youth are in need of care

Parent(s) must meet the requirements set by Action for Children, complete a detailed application/approval process and continue to provide documentation to Action for Children to stay active.

The Action for Children process takes up to 90 days to receive an approval. All State and Federal databases are searched to determine eligibility.

NBGC will submit all paperwork to Action for Children to ensure the documents are properly completed and turned in on time. NBGC will also track the status of the applications, redeterminations and follow up.

Current Action for Children Childcare Cases – Information needed

- A copy of your current approval letter with the child being enrolled listed on the form
 - Child is listed on the Approval
 - A completed change of provider form. NBGC will help complete and turn in to Action for Children.
 - Child is not listed on the Approval
 - A change of information form is needed to add the child to your case
 - a change of information form is needed to add the NBGC as a 2nd provider to your childcare case

Applying for Action for Children Childcare – Information needed

- Verification of Income to determine if family will qualify
 - A copy of your two last paycheck stubs
 - A letter from your employer if you are paid cash or do not receive check stubs
 - A school schedule to see if you will qualify
- Once NBGC determines that a family could qualify based on income/school schedule
 - A completed full application for Action for Children returned to NBGC
 - Updated check stubs
 - Income verification form (if not paid by check stubs)
 - Updated school schedule

If a Parent has already applied for Action for Children – Forms needed to register

- A copy of the original forms – New application, redetermination, change of information or change of provider
- A copy of the Walk-In receipt from Action for Children with forms submitted detailed on receipt

Payments

Regardless of status – families will be required to pay a portion of the fees due at registration. The amount will be no less than 10% of the cost of the program they are registering for. A monthly payment will be required until status is determined. If the Action for Children case is approved, the family may be entitled to a refund or the funds will be used for the copayment that is established. If the family is denied the family will be responsible for all open invoices.

State of Illinois

Child Care Assistance Program (CCAP)

What is the purpose of this service?

DHS' Child Care Assistance Program provides low-income, working families with access to qualified, affordable childcare that allows them to continue working and contributes to the healthy, emotional and social development of the child. Families are required to cost-share on a sliding scale based on family size, income and number of children in care.

If you are a two-parent household, both parents must meet the employment or school requirements to be considered. If one parent is not working or attending school than childcare should not be needed.

You can get help paying for child care if you have a child (or children) under the age of 13, and

- You are working and meet income requirements, or
- You received TANF and are in an education, training, or other work activity approved by your caseworker, or
- You are a teen parent (under age 20) in high school, an alternative high school, or GED program, or
- You are attending education or training activities including ESL, GED, vocational training and 2 and 4 year college degree programs. Action for Children does not cover childcare if you are seeking a Masters or higher degree.

FAMILY SIZE	MONTHLY GROSS INCOME
2	\$2,504
3	\$3,149
4	\$3,793
5	\$4,437
6	\$5,082
7	\$5,726
8	\$6,371

**Please note that state authorized databases will be used to clarify information submitted to our offices. These databases included, but are not limited to, TANF, Child Support Enforcement, Wage Verification, birth records, Social Security Administration, employment security, Department of Labor, and Chicago Public Schools.*